

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE**

**June 12, 2018**

**Minutes**

**Committee members present:** Chairman Dave Hintz, Robb Jensen, Ted Cushing, Bob Mott and Billy Fried.

**Call to order:** Chairman Hintz called the meeting to order at 9:30 a.m. in the First Floor Conference Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Jensen/Cushing to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Approve minutes:** Motion by Fried/Cushing to approve the minutes of 5/3/2018 and 5/9/2018. All aye; motion carried.

**Resolution to approve Oneida-Vilas Transit Commission to establish a revolving line of credit:** Mott stated that the commission has the ability to borrow, however, the Charter states that in order to do that they need to get the approval of the member groups. The commission is requesting the right to establish a line of credit up to \$100,000. Mott explained the intent behind the line of credit, the continued cash flow issues and explained that the County is not responsible for repayment of any part of the line of credit. Discussion regarding the loan for the buses, how the line of credit will work and the \$50,000 that has been borrowed from Oneida County. Discussion regarding the liability of the County if the transit commission were to go bankrupt. Discussion on building a capital fund. Motion by Jensen/Cushing to approve the resolution as presented with the word change and forward it onto the full County Board for their consideration. All aye; motion carried.

**Municode proposal to publish Oneida County's Code of Ordinances:** Desmond reminded the committee that this has been discussed in a previous meeting. Desmond explained the proposal and the costs associated with the proposal. Fried asked if there is a second vendor to get a proposal from and if our IT would be able to do something to help decrease this cost. Jensen would like to have this addressed through the 2019 budget process. Guidance was given on what additional information the committee would like to see prior to making a decision regarding this proposal.

**Court Appointed Attorney Rates in 2018 Budget:** Desmond explained that over the past few years there has been some push to change the rate for Court Appointed Attorney. This was brought before the Wisconsin Supreme Court and they determined that they have the authority to change the rate that Counties pay Court Appointed attorneys. The Supreme Court has indicated that the rate will be increased to \$100/hour and effective July 1<sup>st</sup>. The County currently pays \$75/hour. There is potential for this to be an increase of \$45,000 for the budget from past years.

**Loaning funds to municipalities – update:** Smith stated that she has spoken with the Auditors and they expressed some concerns regarding this option. Smith expressed concern

with repayment of the loan if the County needs it, the cost involved with loaning money to a municipality and the ability for the County to bond for future projects. Smith stated that it is legal to loan money to the municipalities, however, she would caution the committee against it. Discussion regarding our current investments and the rate of return. Discussion regarding the impact this could have on future projects and budgets for the County. Smith was asked to bring more information and the pros and cons back to a future committee meeting.

**White House Conference with County Executives and Supervisors:** Hintz gave an update on the White House Conference. Hintz gave an overview of the speakers during the conference and some of the highlights.

**Vouchers, reports, purchase orders, line item transfers and updates:**

**ITS**

- Motion by Cushing/Mott to approve the ITS vouchers and blanket purchase orders as presented by ITS. All aye; motion carried.
- Rhodes presented a line item transfer to bring 2017 money into 2018. Motion by Cushing/Jensen to approve the line item transfers as presented. All aye; motion carried.
- ITS Planning update – Rhodes gave a written and verbal planning update to the committee.
- AS400 Power9 Hardware Refresh – Rhodes gave an update and explanation on why the refresh is needed. This refresh will be good for another five years and five years will be needed to begin transferring all of the programs into another system. Discussion regarding the process and what will be happening over the next five years.

**Treasurer**

- Motion by Jensen/Cushing to approve the voucher for the Treasurer's office as presented. All aye; motion carried.
- April/May Statement of Cash – Tara Ostermann presented the April and May statement of cash report.

**Finance**

- Smith presented vouchers in the amount of \$1,194,053 for approval. Motion by Jensen/Cushing to approve the finance director vouchers and other vouchers as presented. All aye; motion carried.
- Smith presented a line item transfer for the January PTO Payouts in the amount of \$156,000.00. Motion by Mott/Cushing to approve the line item transfer. All aye; motion carried.
- General Investments Report for April 2018 – Report presented by Smith. Discussion regarding the returns.
- Review of 2017/2018 Contingency Budget – Smith presented the 2017/2018 contingency budget.
- Review of the 2018 Vacancy Budget – Smith reported that our vacancy budget is very healthy and should be able to meet the \$225,000 budgeted amount.
- 2019 Budget Dates and Guidelines – Smith gave an update on her meeting with department heads and the possibility of moving the budget up one month in 2019.

County Clerk

- Motion by Jensen/Hintz to approve the County Clerk vouchers as presented. All aye; motion carried.

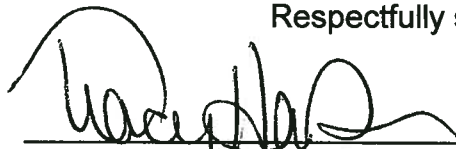
**Public comment/communications:** None

**Dates and items for future agenda/meetings:** July 10, 2018 at 9:00 a.m. Budget hearings will be held on October 1,2,3,4. Future meeting topics: Update on Tri-county/Tribal Controlled Substance Response Committee, PACE update.

**Adjourn**

Motion Jensen/Mott to adjourn at 11:55 a.m. All aye; motion carried.

Respectfully submitted,



Tracy Hartman, Recording Secretary  
Oneida County Clerk



David Hintz, Chair